What is a “Wizard” and how do I use them?

You can think of a wizard as a type of Question Package that pulls together questions from a variety of other question packages and puts them all together in one. We design Wizards for particular MAVEN users that only need to focus on specific questions as part of their investigation. It affords these users “one stop shopping” instead of having to navigate between several question packages to find what they need.

Not all events have a Wizard, but if there is one, they can always be found beneath the Question Packages in the Event Data tab of a case. Since different Wizards are designed for different purposes, please reach out to us to confirm that completing a given Wizard satisfies all of the requirements for your particular investigation.
In order to access a Wizard, click on the Wizard dropdown and select the particular Wizard you would like to view. Once selected, click “View Wizard.”

This will open the Wizard. Each one will look a bit different, but in general they are formatted like a standard question package. As you can see below, Wizards also include Admin QP questions.
Once you have completed the Wizard, you would click "Save" as you would with any other case, and it will return you to the Dashboard of the case you were in.

If you have any questions regarding the use of Wizards and for what circumstances you should complete one, please don’t hesitate to reach out to us at isishelp@state.ma.us

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