LBOH COVID-19 Reports

To run a MAVEN Report

Step 1: Navigate to the MAVEN Dashboard and click on Reports from the Menu options.

Step 2: Select one of the three new reports for your town/city from Select Report dropdown.

Step 3: Enter Start Date & End Date

Step 4: Enter the Town/City you are running the report for: For the Official City field the town’s data you need to enter the city/town in all caps, for example – “Holyoke” needs to be entered as “HOLYOKE”.

Step 5: Click Run Report button.

1) COVID-19 Confirmed & Probable LBOH Case Line List Report

This report will display confirmed and probable cases of COVID-19. You can now choose Confirmed or Probable classification for your events. Leave the Step 4 as blank and it will pull
LBOH COVID-19 Reports

all cases. If you only want to see confirmed/probable events that have been completed as Yes or No then choose those options.

2) COVID-19 LBOH Contact line list Report

This report will show you all the Contact cases of COVID-19 you have. Leave the Step 4 as blank and it will pull all contact cases. If you only want to see contact events that have been completed as Yes or No then choose those options.

3) COVID-19 LBOH Requested Assistance line list Report

This report will display events of COVID-19 you have answered the COVID Assistance Requested as either Yes or No.

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LBOH COVID-19 Reports

Please contact us if you have any questions regarding this report at isishelp@state.ma.us